

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 30-WPM 17 Jul 2023 ENG 30-WPM BATCH-503
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Scanner is _____ type of device.	Input	Output	Multifunction	None of these	A
2	Which of this is not valid domain code?	.org	.exe	.edu	.mil	B
3	Internet is _____	Internal Network	Interconnected Network	Index Network	Interested Network	B
4	The full form of E-mail is	Electronic mail	Electronic message	Electrical mail	None of these	A
5	.exe file can be used to attached with E-mail.	TRUE	FALSE			B
6	Ctrl + X	Cut	Home	Copy	Paste	A
7	If the mouse moves in _____ The pointer look 'I-Beam' Shapes	Page Area	Tabs-Ribbons	Status Bar	Title Bar	A
8	_____ is the default file extension for all word documents.	.txt	.word	.docx	.dos	C
9	To change the typeface of a document _____ Tab will you choose.	Insert -- Text Group	View -- Show Group	Home -- Font Group	Reference -- Index	C
10	Word is _____ Type of software	System Software	Application	End user	Antivirus	B
11	We cannot use _____ Alignment in excel	Left	Right	Center	Justify	D
12	Which chart is not in MS Excel 2010 ?	bubble	Line	scatter	rectangle	D
13	Which is not a function in MS Excel 2010 ?	today()	add()	countif()	sum()	B
14	Each Excel file is called a Workbook because	It contains Text and Data	It can be modified	It can contain Many Sheets	User has to work hard to create it	C
15	Where you find the group scale to fit in MS Excel 2010 ?	file menu	print option in file menu	page layout tab	view tab	C
16	In slide show which command is not available	Custom Show	Hide Slide	Set up Show	Background	D
17	Arrange command is available in _____ group in PowerPoint	Font	Paragraph	Drawing	Editing	C

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18	Which slide is used to introduce a new topic in a presentation.	Title	Graph	Table	Two content	A
19	Translate command is available in _____ tab in PowerPoint.	Home	Insert	Transition	Review	D
20	Fly through is a _____ effect in PowerPoint.	Animation	Action	Background	Slide	A
21	PDF files can be edited.	TRUE	FALSE			B
22	_____ are also called as personal computers.	Super Computers	Mainframe Computers	Mini Computers	Micro Computers	D
23	.Edu domain code is used to show _____ Site	Government	Commercial	Educational	Professional	C
24	Magnetic Disks are used in _____	CD	DVD	Flash Drive	Hard Disk	D
25	Web Browser is the software which is used to _____ the internet	Surfing	Testing	Connecting	None of these	A